



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

DATE: 10 October 2021

REQUEST FOR PROPOSAL: RFP/HCR/ROK/2021/031
FOR THE CONSTRUCTION AND RENOVATION WORKS AT COMISSIONER FOR REFUGEES OFFICE (COR) IN
EMTIDAD, KHARTOUM SOUTH.

CLOSING DATE AND TIME: 31 OCTOBER 2021 - 23:59 HRS SUDAN LOCAL TIME

The Office of the United Nations High Commissioner for Refugees was established on December 14, 1950 by the United Nations General Assembly. The agency is mandated to lead and co-ordinate international action to protect refugees and resolve refugee problems worldwide. Its primary purpose is to safeguard the rights and well-being of refugees. It also has a mandate to help stateless people. In more than five decades, the agency has helped tens of millions of people restart their lives. Today, a staff of some 17,324 people in more than 135 countries continues to help about 79.5 million persons. To help and protect some of the world's most vulnerable people in so many places and types of environment, UNHCR must purchase goods and services worldwide. For further information on UNHCR, its mandate and operations please see <http://www.unhcr.org>.

1. REQUIREMENTS

The Office of the United Nations High Commissioner for Refugees (UNHCR), Sudan Operations, invites qualified construction firms to make a firm offer **for THE CONSTRUCTION AND RENOVATION WORKS AT COMISSIONER FOR REFUGEES OFFICE (COR) IN EMTIDAD, KHARTOUM SOUTH.**

IMPORTANT:

Bill of Quantities (BOQs) are detailed in Annex A of this document.

2. BIDDING INFORMATION

2.1 RFP DOCUMENTS

The following annexes form an integral part of this Request for Proposal:

- Annex A: Bill of Quantities (Financial Offer)
- Annex B: Terms of Reference
- Annex C: Design/ Floor Plan
- Annex D: Technical Evaluation Criteria
- Annex E: Bid Data Sheet
- Annex F: Vendor Registration Form
- Annex G: UNHCR General Conditions of Contracts for Civil works (October 2000)
- Annex H: Supplier's Code of conduct
- Annex I: Calendar of Activities

IMPORTANT:

It is strongly recommended that this Request for Proposal and its annexes be read thoroughly. Failure to send the above requested information may result in disqualification from the evaluation process.

2.2 ACKNOWLEDGEMENT

We would appreciate you informing us of the receipt of this RFP by return e-mail to SUDKH-SU@unhcr.org , as to:

- Your confirmation of receipt of this Request for Proposal (RFP)
- Whether or not you will be submitting a bid

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IMPORTANT:

Failure to send the above requested information may result in disqualification of your offer from further evaluation.

2.3 REQUESTS FOR CLARIFICATION

Bidders are required to submit any request for clarification or any question in respect of RFP by e-mail to SUDKH-SU@unhcr.org. UNHCR may, at its discretion, copy any reply to a question to all other invited firms.

The deadline for receipt of queries is **23:59 HRS on 20 October 2021**. Bidders are requested to keep all questions concise.

Note:

This document is not to be considered in any way as an offer to contract your firm.

All the emails sent requesting clarification **MUST** have the following subject otherwise UNHCR reserves the right **NOT TO REPLY**.

EMAIL SUBJECT: RFP/HCR/ROK/2021/031 – QUERY

2.3.1 SITE VISIT:

All the participating construction companies/contractor are encouraged to inspect the construction site before submitting their offer. The contractors are required to send an email for booking an appointment for the visit to the email address: sudkh-su@unhcr.org on or before **20 October 2021**. The date of the site visit is **21 October 2021**.

Please Note: UNHCR does not provide means of transport to the sites.

IMPORTANT:

Please note that Bid Submissions are not to be sent to the e-mail address above.

2.4 YOUR OFFER

Your offer shall be prepared in English.

Please submit your offer using the Annexes provided. Offers not conforming to the requested formats may not be taken into consideration.

IMPORTANT:

Inclusion of copies of your offer with any correspondence sent directly to the attention of the responsible buyer or any other UNHCR staff other than the submission's e-mail address will result in disqualification of the offer. Please send your bid directly to the address provided in the "Submission of Bid" section 2.6 of this RFP.

Your offer shall comprise the following sets of documents:

- Technical offer
- Financial offer

2.4.1 Content of the TECHNICAL OFFER**IMPORTANT:**

No pricing information should be included in the Technical offer. Failure to comply may risk disqualification. The technical offer should contain all information required.

The Bills of Quantities (BOQ) for the **CONSTRUCTION AND RENOVATION WORKS AT COMMISSIONER FOR REFUGEES OFFICE (COR) IN EMTIDAD, KHARTOUM SOUTH** can be found in **Annex A**. Your technical offer should be concisely presented and structured in the following order to include, but not necessarily limited to the following information:

- Certificate of Registration issued by the Ministry of Justice (Commercial Registration Department) Sudan.
- List of key personnel and their qualifications
- List of Equipment owned by the firm to be mobilized for the execution of works described in Annex A.
- The organization structure or organizational chart;
- Frame-time for completion of the project including the main project milestones;
- Work Schedules; Gantt charts.
- Past experience and performance records with other UN Agencies, NGOs or any other major clients and other credentials;
- Experience on similar works
- List of references for similar projects performed by contractor.
- Project assumption's and constraints based on your understanding of the project;
- The methodology/approach to be used in addressing the issues outlined in the BoQ;
- Audited reports for last three years
- Any information that will facilitate our evaluation of your company's substantive reliability, financial and managerial capacity to provide the requested requirements by UNHCR as specified in Annex A.
- UNHCR General Conditions of Contracts for Civil works (October 2000): Your technical offer should contain your acknowledgement of the UNHCR General Conditions of contracts for civil works by signing Annex G.
- Vendor Registration Form: If your company is not already registered with UNHCR, you should complete, sign and submit with your technical proposal the Vendor Registration Form (Annex F).
- **Award and bank guarantee:**

The Firm that submits the successful Proposal will be notified by "Letter of Award" prior to the expiration of the validity period. The letter, referred to as the "Letter of Award" will state the sum of the fees to be paid to the Firm for the services rendered and will indicate the terms under which the Contract must be finalized. The Contract must be signed within 14 days of the issuance of the Letter of Acceptance. The successful bidder will be required to furnish UNHCR with a 5% Bank Guarantee of the contract value from a reputable bank in the next 7 days, valid for the entire period of the contract works.

2.4.2 Content of the FINANCIAL OFFER

Your separate **Financial Offer** must contain an overall offer in **United States Dollars (USD)**. The financial offer must cover all the services to be provided (price "all inclusive"). If no financial offer is received, the bid shall be automatically disqualified. For evaluation purposes only, the offers submitted in currency other than US Dollars will be converted into US Dollars using the United Nations rate of exchange in effect on the date the submissions are due.

The Financial Offer is to be submitted as per the Bill of quantity (**Annex A**). Bids that have a different price structure may not be accepted.

UNHCR is exempted from all direct taxes and customs duties. With this regard, **price has to be given without VAT.**

You are requested to hold your offer valid for a minimum of **90 days** from the deadline for submission. UNHCR will make its best effort to select a company within this period. UNHCR's standard payment terms are within 30 days after satisfactory implementation and receipt of documents in order. The cost of preparing a bid and of negotiating a contract, including any related travel, is not reimbursable nor can it be included as a direct cost of the assignment.

IMPORTANT: UNHCR can only facilitate payments through the local banks and not banks outside of Sudan and therefore the current market condition must be factored in before submitting your quote.

<p>IMPORTANT: The financial offer signed and stamped is to be sent separately from the technical offer</p>

2.5 BID EVALUATION

2.5.1 Supplier Registration:

The qualified company (s) will be added to the Vendor Database after investigation of suitability based on the submitted Vendor Registration Form and supporting documents. The investigation involves consideration of several factors such as:

- Financial standing;
- Core business;
- Track record;
- Contract capacity.

2.5.2 Technical and Financial evaluation:

For the award of this project, UNHCR has established evaluation criteria which governs the selection of offers received. Evaluation is made on a technical and financial basis. The percentage assigned to each component is determined in advance as follows:

- Technical Offer will be weighed at 60 points (or 60%)
- Financial Offer will be weighed at 40 points (or 40%)

The Technical offer will be evaluated using inter alia the following criteria and percentage distribution: **60%** from the total score, with a **minimum passing score of 36 points**.

Evaluation Factors	
Mandatory	
Valid Registration Documents / Certificate issued by the Ministry of Justice (Commercial Registration Department) Sudan.	
Company Age Not less than 3 years from the date of registration / incorporation	
Bidder confirms the acceptance of the following in writing and will be required to strictly adhere to; for the purpose the proposed contract. UNHCR General Conditions of Contracts for Civil works (October 2000) (Annex F)	
Scoring Criteria	
Responsiveness to RFP (0-10) marks	
Technical approach and methodology (0-10) marks	
Construction Management Plan (0-10) marks	
General Experience of Firm (0-10) marks	
Relevant Experience of Firm (0-20) marks	
Resident Engineer (Buildings 1 No. (0-15) marks	
Asst. Resident Engineer (Buildings/Structure) 1 No. (0-10) marks	
Quantity Surveyors- 1 No. (0-5) marks	
Annual Turn over- (0-10) (within pervious five year)	
Total Marks (100)	

The Minimum Score to be considered technically compliant is 60 points out of max 100 technical points (60%). Proposals that score below 36 points will not be considered in the financial evaluation nor for the award of the contract.

2.5.3 The Financial offer will use the following percentage distribution: 40% from the total score.

The maximum number of points will be allotted to the lowest price offer that is opened and compared among those invited firms. All other price offers will receive points in inverse proportion to the lowest price; e.g., [total Price Component] x [US\$ lowest] \ [US\$ other] = points for other supplier's Price Component.

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For evaluation purposes only, the offers submitted in currency other than US Dollars will be converted into US Dollars using the United Nations rate of exchange in effect on the date the submissions are due.

UN Global Compact and other factors: UNHCR supports the UN Global Compact Initiative put forward on 31 January 1999 by UN Secretary-General Kofi Annan that would bring companies together with UN agencies, labor and civil society to support ten principles in the areas of the human rights, labour, environment and anti-corruption. We encourage our suppliers to sign up with the UN Global Compact Initiative.

2.6 SUBMISSION OF BID

The offers must bear your official letter head, clearly identifying your company and can also be sent to the street address of UNHCR offices or via Email at the addresses mentioned below:

Bids must be submitted in the Following manner:

By e-mail:

Bids should be submitted by e-mail and all attachments should be in PDF format. (Copies of the PDF format documents may, as an addition, be included in Excel or other formats etc.).

The Technical and Financial offers shall be clearly separated.

The Technical offer should be sent by E-mail ONLY to: SUDKHTO@unhcr.org

The Financial offer should be sent by E-mail ONLY to: SUDKHFO@unhcr.org

It is your responsibility to verify that all e-mails/documents have been received properly before the deadline. Please be aware of the fact that the e-mail policy employed by UNHCR limits the size of attachments to a maximum of [20] Mb so it may be necessary to send more than one e-mail for the whole submission.

Please indicate in e-mail subject field:

Bid [Number]

Name of your firm with the title of the attachment

Number of e-mails that are sent (example: 1/3, 2/3, 3/4).

For example: RFP/2021/028 Company ABC (email 1 of 3)

SUBMISSION OF OFFERS BY COURIER / POST OR HAND DELIVERY:

Attention:

THE SECRETARY TO THE LOCAL COMMITTEE ON CONTRACTS: REQUEST OF PROPOSAL NO: RFP/HCR/ROK/2021/031 FOR THE CONSTRUCTION AND RENOVATION WORKS AT COMMISSIONER FOR REFUGEES OFFICE (COR) IN EMTIDAD, KHARTOUM SOUTH.

UNHCR REPRESENTATION OFFICE, KHARTOUM-SUDAN, ALONG AHMED KHEIR STREET, KHARTOUM

IMPORTANT TO NOTE: The submission of based on two envelop system separating the technical and financial offer;

The outer envelope should be containing two inner envelopes as described below:

Both inner envelopes shall indicate your firm's name and address. The first inner envelope shall be marked "Technical Component" and contain the full technical component of your offer. The second inner envelope shall be marked "Price Component" and include your signed and stamped financial offer.

IMPORTANT: The technical offer and financial offer are to be sent in separate documents. Failure to do so may result in disqualification. All bids must be clearly marked: **NOT TO BE OPENED BY REGISTRY.**

Deadline: 31 October 2021 23:59 HRS SUDAN LOCAL TIME

IMPORTANT:

Any bid received after this date or sent to another UNHCR address may be rejected. UNHCR may, at its discretion, extend the deadline for the submission of bids, by notifying all prospective bidders simultaneously.

UNHCR will not be responsible for locating or securing any information that is not identified in the bid. Accordingly, to ensure that sufficient information is available, the bidder shall furnish, as part of the bid, any descriptive material such as extracts, descriptions, and other necessary information it deems would enhance the comprehension of its offer.

IMPORTANT:

The Financial offer will only be opened for evaluation if the supplier's technical part of the offer has passed the test and has been accepted by UNHCR as meeting the technical specifications.

2.7 BID ACCEPTANCE

UNHCR reserves the right to accept the whole or part of your bid, or to allow split or partial awards. UNHCR may at its discretion increase or decrease the proposed content when awarding the contract and would not expect a significant variation of the rate submitted. Any such increase or decrease in the contract duration would be negotiated with the successful bidder as part of the finalization of the Purchase Orders for the service.

UNHCR may, at its discretion, extend the deadline for the submission of bids, by notifying all prospective suppliers in writing. The extension of the deadline may accompany a modification of the solicitation documents prepared by UNHCR at its own initiative or in response to a clarification requested by a prospective supplier.

Please note that UNHCR is not bound to select any of the firms submitting bids and does not bind itself in any way to select the firm offering the lowest price. Furthermore, the contract will be awarded to the bid considered most responsive to the needs, as well as conforming to UNHCR's general principles, including economy and efficiency and best value for money.

2.8 CURRENCY AND PAYMENT TERMS FOR PURCHASE ORDERS

Any Purchase Order (PO) issued as a result of this RFP will be made in the currency of the winning offer(s). Payment will be made in accordance to the General Conditions for the Purchase of service and in the currency in which the PO is issued. Payments shall only be initiated after confirmation of successful completion by UNHCR business owner.

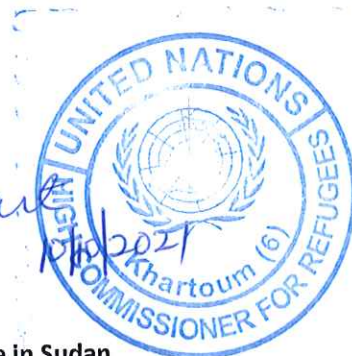
2.9 UNHCR GENERAL CONDITIONS OF CONTRACTS FOR CIVIL WORKS (OCTOBER 2000)

Please note that the UNHCR General Conditions of Contracts for Civil works (October 2000) (**Annex F**) will be strictly adhered to for the purpose of any future contract. The Bidder must confirm the acceptance of these terms and conditions in writing.

2.10 ZERO TOLERANCE POLICY

Please note that UNHCR strictly follows zero tolerance policy and as such advise suppliers not to offer any gift, favor, hospitality, etc. to UNHCR staff.


Alexander Woart
Supply Officer



UNHCR Representation Office in Sudan

ANNEX D- TECHNICAL EVALUATION CRITERIA

Technical Evaluation Matrix	
Evaluation Factors	Max Scores Allocated
Mandatory	
Valid Registration Documents / Certificate issued by the Ministry of Justice (Commercial Registration Department) Sudan.	PASS/FAIL <i>(failing to meet a single mandatory criterion will result in disqualification of the contractor from further technical evaluation)</i>
Company Age Not less than 3 years from the date of registration / incorporation	
Bidder confirms the acceptance of the following in writing and will be required to strictly adhere to; for the purpose the proposed contract. UNHCR General Conditions of Contracts for Civil works (October 2000) (Annex G)	
Scoring Criteria	
Responsiveness to RFP (0-10) marks	Required Parameters: 1. Understanding of, and responsiveness to, UNHCR requirements. 2. Understanding of scope, objectives and completeness of response. 3. Overall concord between UNHCR requirements and the proposals.
	a. Full understanding of UNHCR requirements: the proposal made by the bidder is complete and is fully responsive based on above parameters = 10 b. To a larger extent understands UNHCR requirements and the proposal made by the bidder is complete and is mostly responsive based on above parameters = 6 c. Does not understand UNHCR requirements and the proposal made by the bidder is not complete and is not responsive based on above parameters = 0 Total= 10 Marks
Technical approach and methodology (0-10) marks	Mobilization time= 5 Marks (1- 21) Days = 5 Marks (22 - 28) Days = 4 Marks (28 - 35) Days = 2 (36 and 42) Days = 1
	Monitoring and Reporting Proposed Reporting Mechanism on weekly basis = 5 Marks Proposed Reporting Mechanism on bi-weekly basis = 3 Marks Proposed Reporting Mechanism on monthly basis = 1 Marks Total= 10 Marks
Construction Management Plan (0-10) marks	Work Schedule Charts= 5 Marks Work Completion Time Within the 3 months= 5 Marks Work Completion Time Between 3 to 4 months= 3 Marks Work Completion Time Over 4 months = 2 Marks Total= 10 Marks
	In construction business for up to 5 years = 5 marks In construction business for over 5 years= 1 mark for each year up to maximum of 10 marks Total= 10 Marks
General Experience of Firm (0-10) marks	Total projects undertaken (One mark for each project up to maximum- 10 marks) No. of Similar projects undertaken (up to 2 projects = 03 marks, Over 2 projects= 05 marks) Total= 15 Marks
Relevant Experience of Firm (0-15) marks	Bsc Eng. + 5 years= 13 Marks Msc Eng. + 2 years=13 Marks Additional years of experience = 2 Marks Total=15 Marks
	Bsc Eng. +3 years= 8 Marks Msc Eng. + 1 years=8 Marks Additional years of experience = 2 Mark Total=10 Marks
Resident Engineer (Buildings 1 No. (0-15) marks	Diploma + 2 years=3 Marks Diploma + 5 years or Bsc=4 Marks Additional years of experience =1 Mark Total=05 Marks
Asst. Resident Engineer (Buildings/Structure) 1 No. (0-10) marks	Annual turnover up to USD 100,000 = 5 marks Annual turnover up to USD 150,000 = 10 marks Annual turnover up to USD 200,000 or above= 15 marks Total=15 Marks
Quantity Surveyors- 1 No. (0-5) marks	
Annual Turn over- (0-10) (within pervious five year)	
Total Marks (100)	

ANNEX E: BID DATA SHEET

THE FOLLOWING SPECIFIC DATA FOR THE SERVICES TO BE PROCURED SHALL COMPLEMENT, SUPPLEMENT OR AMEND THE PROVISION IN THE INSTRUCTIONS TO BIDDERS. WHENEVER THERE IS A CONFLICT, THE PROVISION HEREIN SHALL PREVAIL.

DEADLINE FOR SUBMISSION OF BIDS	31 October 2021 at 23:59 HRS Sudan Local Time.	
	BIDS TO BE MARKED:	
SUBMISSION OF BIDS:	UNHCR SECRETARY TO THE LOCAL COMMITTEE ON CONTRACTS – UNHCR REPRESENTATION OFFICE IN SUDAN- KHARTOUM	<u>BIDS MUST BE SUBMITTED EITHER BY HAND DELIVERY, EMAIL, POST OR COURIER</u> ATTN: SECRETARY TO THE LOCAL COMMITTEE ON CONTRACTS – UNHCR REPRESENTATION OFFICE IN SUDAN- KHARTOUM THE CONSTRUCTION AND RENOVATION WORKS AT COMMISSIONER FOR REFUGEES OFFICE (COR) IN EMTIDAD, KHARTOUM SOUTH. <u>Clearly Marked: NOT TO BE OPENED BY REGISTRY</u>
LATE SUBMISSION OF OFFERS:	OFFERS SHOULD BE SUBMITTED IN GOOD TIME TO BE RECEIVED BY CLOSING DATE AND TIME. IMPORTANT NOTE: BIDS RECEIVED AFTER THE DEADLINE FOR SUBMISSION OF BIDS AND BIDS TRANSMITTED IN ANY OTHER MANNER THAN THOSE INDICATED ABOVE WILL NOT BE CONSIDERED.	
BID VALIDITY PERIOD:	90 DAYS	
PRICE VALIDITY PERIOD:	90 DAYS	
DEFECT LIABILITY:	A MINIMUM OF 6 MONTH DEFECT LIABILITY APPLY	
TERMS OF REFERENCE:	ALTERNATIVES TERMS OF REFERENCE SHALL NOT BE CONSIDERED	
DELIVERY SCHEDULE:	SET UP TIME: IN DAYS: DELIVERY TIME: IN DAYS:	
RETENTION MONEY:	Please note that a 5% of the total contract value will be kept as retention money for period of six months from the completion and handover of the site against defects and liabilities.	
RELEASE OF PERFORMANCE BOND OR BANK GUARANTEE	The performance bond or bank guarantee will be released upon the 100% completion of the works and upon the issuance of subsequent Substantial Completion of Works Certification by the UNHCR Project Manager/Engineer.	
LIQUIDATED DAMAGES	The resulting contract from this tendering exercise MAY BE subject to the application of liquidated damages at the sole discretion of UNHCR and if deemed necessary.	
SUBCONTRACTING	UNHCR WILL HAVE TO APPROVE ANY SUBCONTRACTOR THAT THE CONTRACTOR INTENDS TO USE FOR THE EXECUTION.	
LANGUAGE OF THE BID:	ENGLISH	
REQUESTS FOR ADDITIONAL INFORMATION:	BIDDERS ARE REQUIRED TO SUBMIT ALL THEIR QUERIES IN RESPECT OF THIS REQUEST FOR PROPOSAL TO BID BY E-MAIL TO: SUDKH-SU@unhcr.org BEFORE OR ON 23:59 HRS Sudan Local Time on 20 OCTOBER 2021. (CUT-OFF DATE FOR QUERIES). UNHCR MAY, AT ITS DISCRETION, COPY ANY REPLY TO A PARTICULAR QUESTION TO ALL OTHER INVITED / PARTICIPATING BIDDERS.	
BID EVALUATION CRITERIA:	BIDS WILL BE EVALUATED BASED ON THE TECHNICAL EVALUATION CRITERIA prescribed in article " 2.6.2 Technical and Financial evaluation "	

ANNEX I: CALENDAR OF ACTIVITIES

Calendar of Activities			
S/No:	Action Description	Date	
		From	To
1	Tender available to vendors	10-Oct-2021	31-Oct-2021
2	Booking for Site Visitation	10-Oct-2021	20-Oct-2021
3	Site Visitation	21-Oct-2021	
4	Closing date for Queries	10-Oct-2021	20-Oct-2021
5	Closing date for Submission		31-Oct-2021
6	Bid opening Date	01-Nov-2021	
7	Technical and Financial Evaluation	02-Nov-2021	12-Nov-2021
8	Approval of Contract	13-Nov-2021	25-Nov-2021
9	Issuance of Purchase order		01-Sep-2021

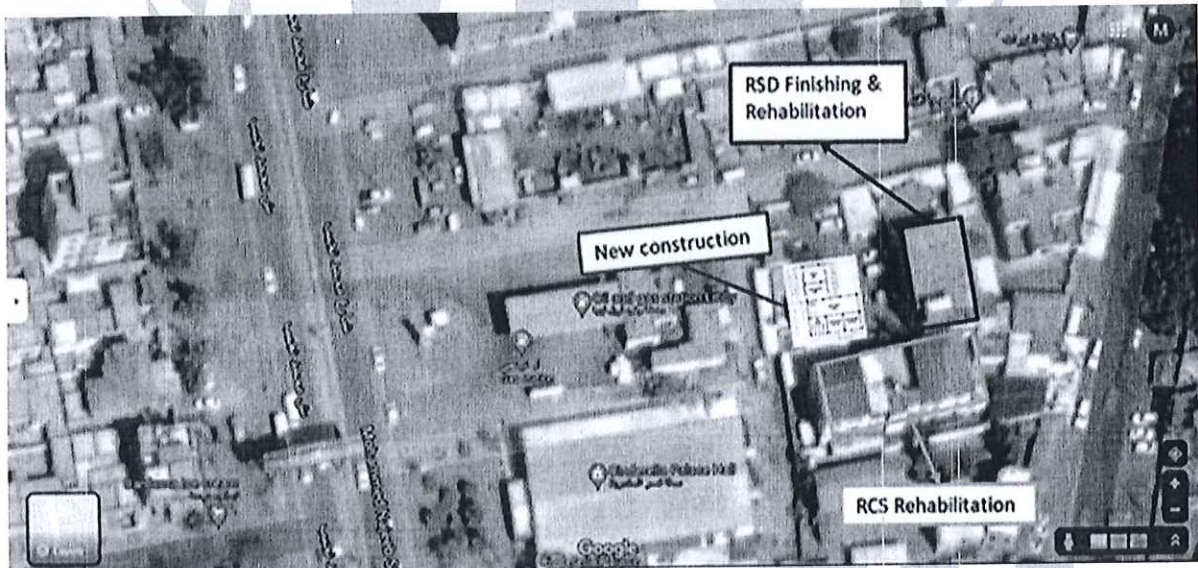
ANNEX B - TERMS OF REFERENCE

The work described here represents construction and renovation works at commissioner for refugee's office (CoR) in Emtidad, Khartoum South- Khartoum state, to improve the quality of services provided to the refugees by CoR team through rehabilitating and finishing the two existing offices and constructing a new interview office.

1. The work of this project includes the following:

- Complete construction of the interview office starting from the site mobilization, excavation, casting foundation until complete finishing in line with UNCHR procedure, the normal standards, and the supervisor engineer instructions.
- The rehabilitation of the existing RCS building, no new construction in this building, only maintenance and repairs activities.
- Finishing the second floor of the RSD building starting by building the partitions, electrical and plumping installation activities until finishing this floor and implementing some maintenance activities for the whole building including the external facades.

2. Site Location as below map:



3. Terms of Reference:

- A. The contractor should visit the sites before submitting the offer and get acquainted with the type of works required, the nature of the area, securing of supplying materials to site and to keep them stored safely. Site Visit scheduled to be on 21 October 2021.
- B. Quantities mentioned in the bills of quantities are approximate and could be increased or decreased by 10% of the contract amount; payments will be made based on actual executed quantities and quoted rates after approval from UNHCR office in Sudan according to contract. Payments for implemented quantities exceeding what is stated in BOQ should have previous approval from office.

- C. The contractor shall submit shop drawings/ description/ specification of the materials to be used in the project to the UNHCR supervisor engineer or any delegated engineer to supervise the project implementation, for approval, before commencement of works. The supervisor engineer can reject any material that will not comply with the specifications, and replaced by the contractor without extra cost, or the supervisor engineer can ask for any test to ensure the quality of the material used and work. The contractor has no right to change or draw any samples or materials being submitted and approved from site without written permission from the supervisor engineer
- D. Work should be completed within period of **(90)** days, **Ninety** calendar days. Any bid with time plan exceeds the 90 days will be technically rejected.
- E. The contractor shall commence working within **7** calendar days from the date of signature of the contract and site handover.
- F. After completion of works, a guarantee period of six calendar months will apply.
- G. A delay penalty will be 0.2 % of the contract amount for each day beyond the contract period and shall not exceed 10% of contract amount.
- H. All works will be supervised by a supervisor engineer or supervisor engineers nominated by UNHCR
- I. The contractor shall appoint a qualified supervisor construction engineer with at least three years of professional experience to work full time on the site during the contract period.
- J. The contractor shall prepare a detailed plan of the works upon handover of the site and signing of contract before commencement of the work and should as well submit periodically progress reports to the supervisor engineers of UNHCR. The work plan should consider the three main activities of the project and how the contractor will manage to work in the three buildings in parallel to complete the work on time.
- K. The workmanship will be assessed after completion, upon which UNHCR will consider further cooperation with the company involved.
- L. The contract should submit to UNHCR in writing notes on and delays occurred during implementation of the contractual work, mentioning the reasons and duration of delays.
- M. The site shall be handed over in a clean environment condition.

UNHCR - SUDAN COUNTRY OFFICE
Annex A - Bill of Quantity (BoQ)
RFP/HCR/ROK/2021/031 - for CoR Construction and Renovation Works

Section A - Complete Construction of the Interview Office

Section B - The Rehabilitation of the Existing RCS Building

Section C - Finishing the Second Floor of the RSD Building

LOCATION: EL EMTIDAD - KHARTOUM SOUTH, KHARTOUM STATE

 The specified job are all provisional, including provision of materials and workmanship, providing water and electricity for the implementation and all other requirements to implement the job perfectly. The bidder must visit the site prior to submission of bid documents. The cost of this item should be included imbedded in the other items
Section A - Complete Construction of the Interview Office

No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (USD)	TOTAL AMOUNT (USD)
1	MOBILIZATION				
1.1	Mobilization of labor, mobile workshop to be used for fixing maintaining and repairing of any kind of work such as steel, carpentry ...etc.	JOB	1		
2	SITE CLEARANCE				
2.1	Demolish of existing buildings to ground completely, remove waste and debris away from the site.	JOB	1		
2.2	Provide and fix safety instruction, signs around new construction site along with needed hazard and protection fencing/tapes	JOB	1		
2.3	Clearing the site after completing the whole Job and before handover.	JOB	1		
NEW BLOCKS: INTERVIEWS AREA					
3	EXCAVATION				
Excavation quantities are based on the assumption that rock layers are found at a depth 2.0 meter from natural ground level.					
3.1	setting out	JOB	1		
3.2	Excavation of footing	M³	150		
3.3	supply and fill compacted replacement selected material for footings	M³	112		
4	REINFORCED CONCRETE				
Reinforced concrete, using Ordinary Portland Cement, Rate include all necessary formwork, reinforcement steel, construction joints, additives, etc. in accordance with standard specifications and drawings, The contractor should provide for approval concrete mixes to fulfill the following requirements : Concrete for Footings, columns, Slabs 350KG/M³, Each mix design should be supported by approved certificate satisfying the above mentioned strengths.					
4.1	Supply & cast Plain concrete mix (1:3:6) under foundation 10 cm thick	M³	7.5		
4.2	Supply and cast reinforced concrete mix (f350) for footing (as with attached drawings)(using conc. pump)	M³	37.5		
4.3	Supply and cast reinforced concrete mix (f350) for short columns (as with attached drawings) (using conc. pump)	M³	3.5		
4.4	Ditto but for grid beams	M³	17		
4.5	Ditto but for columns	M³	7		
4.6	Ditto but for roof slab	M³	34		
4.8	Ditto but for Beams, Drop beams	M³	6		
4.10	Supply and cast 20cm thick reinforced concrete mix (f350) main entrance ramps. Reinforced by steel bars 12mm dia. each 20cm for both direction. Work includes sub grade leveling, compacting, and forming ramp hed with compacted selected material to the required level	M3	3.5		
4.12	Bituminous coating, two coats, cold applied, for short columns up to G.L	LS	1		
4.14	Supply and backfill Compacted selected material filling in line with normal standards and under the supervision of the supervisor engineer	M³	100		
5	MASONRY				
high quality red bricks with 1:5 mortal C/S width of 20cm, all the bricks shall be thoroughly soaked in water before use till bubbles cease to come up, brick shall be laid in cement mortar not exceed 10mm nor not less than 6mm					
5.1	supply materials to build red brick walls and stair case, rate to includes material and all related works	M²	330		
5.2	Ditto but for roof parapet.	M²	60		
5.3	Plaster, cement/sand (1:6) mix for interior walls, rate to includes materials, labor and all related works	M²	315		
5.4	Ditto but for exterior walls	M²	200		
5.5	Ditto but for ceiling.	M²	160		
5.6	Supply and Apply quick drying prime (Suitable for interior walls) two coats to make the surface of walls adhesive to receive new paint. Contract should submit the product description prior to purchase of paint.	M²	310		
5.7	Supply and Apply quick drying washable paint (suitable for interior walls) 2 layers of paint (selected colors) Semi gloss finish. Contract should submit the product description prior to purchase of paint.	M²	310		
5.8	Supply and Apply paint (suitable for interior roofs) 2layers of paint (white color) Semi gloss finish. Contract should submit the product description prior to purchase of paint.	M²	160		
5.9	Supply and Apply quick drying prime (Suitable for exterior walls) 2 coats to make the surface of walls adhesive to receive new paint. Contract should submit the product description prior to purchase of paint.	M²	200		

5.10	Supply and Apply paint (suitable for exterior walls, weather shield) 2 layers of paint (selected colors) Contract should submit the product description prior to purchase of paint.	M ²	200		
6	TOILETS				
6.1	Supply materials, prepare/lay internal water network for new toilets, using PPR pipes ½" high quality Cold/Hot, and drainage/sewage pipes using PVC pipes 2½", rate includes all related work	LS	3		
6.2	Supply materials, prepare internal power network, using high quality wires for new toilets, points: water heater, mirror, exhaust fan, light, switches, rate includes all related materials and works	LS	3		
6.3	Supply materials and apply damp insulation for walls and floors (using damp proof approved materials) rate includes all related materials and works	M ²	10		
6.4	Supply and install new wall tiles 20X50cm /or approved size, with C/S mortar 1:6 to toilets height of wall, rate includes preparation of wall/removing old tiles and all related works	M ²	100		
6.5	Supply and install floor tiles 20X20 /or approved size, design to match wall tiles, with C/S mortar 1:8, for toilets, rate includes preparation all related works	M ²	16		
6.6	Supply and install high quality hand wash basin, flat back white glazed vitreous china wash basin with stand, includes center tap ,with C.I. enamel painted brackets, as directed by the engineer.	LS	4		
6.7	Supply and install high quality English seat, with water hose, as directed by the engineer, rate includes all water connections	LS	2		
6.8	Supply and install high quality English seat, with water hose including all accessories needed for the disabled persons as per normal standards and procedures nas as directed by the engineer, rate includes all water connections. Contractor should submit the design and equipment for approval before implementation	LS	1		
6.9	Supply, fix wall mirror in toilets of approved type	No.	4		
7	FLOORS WORK				
7.1	Supply and installation of new floor Porcelain tiles 60X60 cm /or approved size, white/or selected color of high quality, with C/S mortar 1:6 mix, rate includes preparation of floors and all related works.	M ²	150		
7.2	Ditto but for skirting	M ²	12		
8	DOORS & WINDOWS				
8.1	Supply and fix 120X220 cm size solid steel door; including frame, price to include frame and door, fixing with hinges, locking system etc. Contractor should submit the product description/sample prior to purchase for approval	No.	5		
8.2	Supply and fix 100X220 cm size solid steel door; including frame, price to include frame and door, fixing with hinges, locking system etc. Contractor should submit the product description/sample prior to purchase for approval	No.	4		
8.3	Supply and fix 80X220 cm size solid aluminum door; including frame, price to include frame and door, fixing with hinges, locking system etc. Contractor should submit the product description/sample prior to purchase for approval	No.	4		
8.4	Supply and fix 100X220 cm size solid aluminum door for the toilet of disabled persons; including frame, price to include frame and door, fixing with hinges, locking system etc. Contractor should submit the product description/sample prior to purchase for approval	No.	1		
8.5	Supply and fix Aluminum windows, High quality, price to include frame, fixing with hinges, locking system, mosquito net, etc. Contractor should submit the product description/sample prior to purchase for approval	M ²	16.5		
9	STEEL GRILLS				
rate shall include for supplying 2x4cm rectangle heavy steel, labor, cutting, fixing, welding, grinding, riveting,etc. and 2 coat of anti-rusted oxide or any approved paint and final coat of paint before delivery of steel work.					
9.1	Supply and Fix vertical horizontally steel grills 2X4 cm to external and internal windows (ALL)	JOB	1		
10	STAIR CASE				
10.1	supply materials and cast stair, 3 flights, using Ordinary Portland Cement, including all necessary formwork, reinforcement (for 1 story only)	LS	1		
10.2	Supply materials and Plaster stair side body, includes sills, smooth plaster with C/S (1:6) rate includes materials, labor and all related works	LS	1		
10.3	supply materials and fabricate steel handrail for stair case, frame and grid made of Wrought iron, standard height, fixed to stair body, complete job with anti rust paint and final paint	ML	9		
10.4	Supply and installation of new stair step marble step include step 30cm and rise 15cm, white/or selected color design of high quality, with C/S mortar 1:6 mix, rate includes preparation and all related works.	No.	21		
10.5	Supply and installation of new stair landing marble , white/or selected color design of high quality, with C/S mortar 1:6 mix, rate includes preparation and all related works.	M ²	3		
10.6	supply materials and cast 3 METER bridge link,connecting between exist and new buildings, using Ordinary Portland Cement and steel, including all necessary formwork, reinforcement (for 3 meter horizontally only)	LS	1		
10.7	supply materials and cast Entrance steps, using Ordinary Portland Cement, including all necessary formwork, reinforcement	LS	2		

11 ROOFING TREATMENT					
Rates include labor, materials, and all related works, the roof will be tested by water before receiving acceptance					
11.1	Supply materials and apply roof leaking proofing using damp roof liquid bitumen material, Thickness 3mm and installed by applying 3 layers by brush after cleaning the roof from dust and organic objects	JOB	1		
11.2	Supply materials and cast leaking proofing roof top cover using cement, sand and needed materials for proofing Thickness 100 -150mm according to water drainage directions, 150-160mm in middle of roof, cleaning the roof from dust and organic objects	JOB	1		
11.3	supply materials and fix rain water drainage pipes (from sides) of building using 4' PVC pipes	JOB	1		
12 ELECTRICAL SUPPLY & EQUIPMENT'S					
12.1	wiring of new structures with internal pipes for electrical fittings, power points 13A, ceiling/wall lights, ceiling fans wires and light switches using 2.5mm wire approved quality, includes the cost of wires, ducts, power points, switches, labor and connection to main distribution board	LS	1		
12.2	wiring of new structures with internal pipes, for A/C units, wiring with 4mm wires of approved high quality and power point for AC connect , price includes the cost of wires, pipes, switches , labor and connection to main distribution board	LS	1		
12.3	supply and installation of LED lamp, 4 feet of approved quality (preferred Philips) ceiling type, rate to include wires, switches and labor	No.	18		
12.4	supply and installation of LED lamp, 20watt circular type, of approved quality (preferred Philips) ceiling type, rate to include wires, switches and labor	No.	16		
12.5	supply and installation of 13A socket of approved type	No.	22		
12.6	supply and installation of 60A socket AC type of approved type	No.	6		
12.7	supply and installation of ceiling fan (preferred brand KDK or ORIENT), rate includes wires, switches and related works	No.	9		
12.8	supply and installation of exhaust fan 30 cm for toilets of approved type, rate to include all related works	No.	4		
12.9	supply and installation of smoke detectors ceiling type (preferred battery powered)	No.	6		
12.10	Supply and installation of new Main distribution board with main switch, 3 phase of approved type, with complete set of fuses and connection to main power lines, rate includes all related materials, works Contract Must submit the product description/sample prior to purchase	LS	1		
13 HAVC					
Rate include for supplying, fixing, installation units of approved quality, wiring, power points and switchesetc.					
13.1	Supply and installation of Air condition 18.000 BTU split type (preferred LG Inverter) rate includes all connections, wires complete Contract Must submit the product description/sample prior to purchase	No.	4		
13.2	Supply and installation of Air condition 24.000 BTU split type (preferred LG Inverter) rate includes all connections, wires complete Contract Must submit the product description/sample prior to purchase	No.	2		
14 WALL FENCE					
14.1	Supply materials and fabricate 3.50X2.20 METER size new sliding steel door, with pedestrian 1.00 Meter door, locally made, using heavy steel for door and frame as in attached design, price to includes fixing, locking system, paint, etc.	No.	1		
15 STEEL WORK/SHADES					
15.1	supply materials and fabricate waiting shade 15.00 x 12.00 Meter, frame rectangular pipes 5x10cm, 4x8cm for grids, 3" GI pipe for poles (3 meter H) frame, roof of CGI 26 gauge on top with zero leakage, water level 10% to the outer area, complete job with anti rust paint and final paint	LS	1		
15.2	Supply materials and fix insulation layer (5cm wool) to roof from inside (for waiting area) fix to roof by nails and roof rectangular steel pipe.	LS	1		
16 FRESH WATER					
16.1	Provide materials and dig, lay & extend 3/4 , 1/2inch PPR fresh water pipe line to serve all new/exist toilets and kitchens from tanks line, with all required fittings, taps & valves complete job. The rate includes provision of pipes and all needs/ requirements to implement the job properly	LS	1		
16.2	Supply and installation of 2000 liters (HDPE) water tank on sand bed at roof, complete job with base and connections	No.	1		
16.3	supply and installation of automatic water pump 1HP complete with wiring and water connections	No.	1		
17 WASTE WATER/DRAINAGE					
17.1	Supply & install 2" & 4 "U.P.V.C return/waste pipes, as appropriate, for all sanitary fittings up to soak away main line, with bobbins, nails etc., include all branches, elbows, bends, tees, plugs, union, clips, etc. including making holes in walls& floors & cutting trenches in any soil or through concrete or masonry as per specifications. Rate to include all required materials	LS	1		
17.2	Supply & Build 45x45 cm manholes line throw all toilets to septic tank, build from bricks and cement mortar and concrete benches, smooth with 1:3 cement to sand paste, cover with good quality cast-iron manhole cover, to the satisfaction of the Engineer. Rate to include all needed work and materials to connect to network perfectly	LS	1		
17.3	Ditto but gully- traps 30X30 cm	LS	1		

18	UNSEEN				
unseen works					
18.1	Miscellaneous (2.5%)	LS	1		
SUB TOTAL - SECTION A					\$ -
Section B - The Rehabilitation of the Existing RCS Building					
No.	DESCRIPTION	UNIT	QTY	UNIT PRICE (USD)	TOTAL PRICE (USD)
1	MOBILIZATION				
1.1	Mobilization of labor, mobile workshop to be used for fixing maintaining and repairing of any kind of work such as steel, carpentry ...etc.	Job	1		
2	SITE CLEARANCE				
The contractor shall exercise due care to avoid damages to existing structure and facilities					
2.1	Dissemble of fittings where works required, and re-fix fittings after works complete	Job	1		
2.2	Clearing the site after completing the whole Job and before handover.	Job	1		
3	RENOVATION WORKS: OFFICES / TOILETS (GRD & 1ST FLR)				
TOILETS					
3.1	Supply materials, prepare/lay internal water network for new toilets, using PPR pipes ½" high quality Cold/Hot, and drainage/sewage pipes using PVC pipes 2&4", rate includes all related work	LS	8		
3.2	Supply materials, prepare internal power network, using high quality wires for new toilets, points: water heater, mirror,exhaust fan, light, switches, rate includes all related materials and works	LS	8		
3.3	Supply materials and apply damp insulation for walls and floors (using damp proof approved materials) rate includes all related materials and works	M²	40		
3.4	Supply and install new wall tiles 20X50cm /or approved size, with C/S mortar 1:6 to toilets height of wall, rate includes preparation of wall/removing old tiles and all related works	M²	240		
3.5	Supply and install floor tiles 20X20 /or approved size, design to match wall tiles, with C/S mortar 1:8, for toilets, rate includes preparation all related works	M²	52		
3.6	Supply and install high quality hand wash basin, flat back white glazed vitreous china wash basin with stand, includes center tap ,with C.I. enamel painted brackets, as directed by the engineer.	LS	10		
3.7	Supply and install high quality English seat, with water hose, as directed by the engineer, rate includes all water connections	LS	8		
3.8	Supply, fix wall mirror in toilets of approved type	No.	6		
KITCHENS					
3.9	supply materials, prepare/lay internal water network for new kitchens, using PPR pipes ½" high quality Cold/Hot, and drainage/sewage pipes using PVC pipes 2", rate includes all related work	LS	1		
3.10	wiring of structure with internal power network, using high quality wires, for points: water heater, mirror,exhaust fan, light, switches, price includes the cost of wires, ducts, power points, switches, labor and connection to main distribution board	LS	1		
3.11	supply and install new wall tiles 20X50cm /or approved size, with C/S mortar 1:6 to kitchen height of wall, rate to include all related works	M²	42		
3.12	Supply and installation of High quality MDF kitchen cabinets (Upper cabinets+Base cabinets type) standard dimensions, selected color (includes all hardware & accessories needed), rate include pre-cast marble counter top (white) with pre cast double sink and tap with water connections contract must submit the product description/sample/design prior to supply (Preferred Turkish Made)	ML	4		
4	STAIR CASE				
4.1	supply materials and fabricate steel handrail for stair case, frame and grid made of Wrought iron, standard height, fixed to stair body, complete job with anti rust paint and final paint	ML	26		
4.2	Supply and installation of new stair step marble step include step 30cm and rise 15cm, white/or selected color design of high quality, with C/S mortar 1:6 mix, rate includes preparation and all related works.	No.	42		
4.3	Supply and installation of new stair landing marble, white/or selected color design of high quality, with C/S mortar 1:6 mix, rate includes preparation and all related works.	M²	6		
4.4	Ditto but for skirting, 10cm height	ML	17		0
5	DOORS & WINDOWS				
5.1	Supply spare parts and excute maintenance work to selected doors with replacement of butt hinges, locks etc. broken glass. Materials to be of good quality and approved types. Sample of materials should be submitted for approval.	No.	15		
5.2	Apply complete maintenance work to aluminum windows with replacement of butt hinges, locks etc. broken glass replacement. Materials to be of good quality and approved types. Sample of materials should be submitted for approval.	No.	10		0
6	ELECTRICAL SUPPLY & EQUIPMENT'S				

6.1	supply and installation of LED lamp, 4 feet of approved quality (preferred Philips) ceiling type, rate to include wires, switches and labor	No.	14		0
6.2	supply and installation of 13A socket of approved type	No.	20		0
6.3	supply and installation of ceiling fan (preferred brand KDK or ORIENT), rate includes wires, switches and related works	No.	14		
6.4	supply and installation of wall mounted fan (preferred brand KDK or ORIENT), rate includes wires, switches and related works	No.	8		
6.5	supply and installation of exhaust fan 40cm for kitchen of approved type, rate to include all related works	No.	1		
6.6	supply and installation of exhaust fan 30cm for toilets of approved type, rate to include all related works	No.	6		
6.7	supply and installation of smoke detectors ceiling type (preferred battery powered)	No.	6		
6.8	Supply and installation of: ATS 250A 4 Step :- 1 NO- MCCB.3P.250A- Main Incoming 4 NO- MCB.3P.63A-Outgoing 4 NO- Mechanical Interlock 8 NO- Contactor AF 52-30-10 All Brand ABB - Original 1 NO-Controller ATL 600 with Accessories/Lovato 6 NO-Indicator Lamp Enclosure made of Steel Thickness 1.2&2 mm Chemically treat and Powder Coated RAL	LS	1		
6.9	Supply and installation of: ATS 250A 6 Step :- 1,500,000 1 NO- MCCB.3P.250A- Main Incoming 6 NO- MCB.3P.63A-Outgoing 6 NO- Mechanical Interlock 12 NO- Contactor AF 52-30-10 All Brand ABB - Original 1 NO-Controller ATL 600 with Accessories/Lovato 6 NO-Indicator Lamp Enclosure made of Steel Thickness 1.2&2 mm Lugs Straight 10 mm 10,780 CU/PVC/PVC4*10 mm 374,400 Chemically treat and Powder Coated RAL	LS	1		
6.10	Lugs Straight 10 mm	ML	44		
6.11	CU/PVC/PVC4*10 mm	ML	72		
7	HAVC				
Rate include for supplying, fixing, installation units of approved quality, wiring, power points and switchesetc.					
7.1	Supply and installation of Air condition 18,000 BTU window type (preferred O'GENERAL) rate includes all connections, wires complete Contract Must submit the product description/sample prior to purchase	No.	4		0
8	EXTERNAL ELEVATIONS (ALL BUILDING)				
8.1	Rectify internal wall plaster defects, fill cracks, openings, same plaster mix, rate includes materials and all related works	LS	1		0
8.2	Supply materials and Apply paint (suitable for exterior walls) 1 layers of paint (selected colors) for external building elevations, rate includes all materials related works	LS	1		0
9	WALL FENCE				
9.1	supply materials and raise perimeter walls by 50cm, build with red bricks thick of 20cm, with C/S 1:5 mortar, rate to includes remove of razor wires and fix back, labor and all related works	M ²	100		0
9.2	Supply materials and reinforce with barbed razor wire, 50 cm height, using steel support anchors, price to includes all related works	ML	205		0
10	ROOFING				
Rates include labor, materials, and all related works, the roof will be tested by water before receiving acceptance					
10.1	Supply materials and install new steel Marcellia panels, leaking proofing type. Rate include all needed materials for roofing and proofing Thickness 30-35mm, on 2ND floor. Area of covering is 11.00X12.00Meter on steel truss	LS	1		0
10.2	supply materials and fix rain water drainage pipes for the new roof, rate includes all materials and labor	Job	1		0
11	STEEL WORK/SHADES				
11.1	supply materials and fabricate generator steel shade/cage with 2m door double leaf, size of 2.5X3meter on frame made of steel rectangular pipes 5x10cm and 4x8cm for grids, covered with steel pipes grills, on 3" steel pipes 2.5Meter height/50 cm conc. base, roof of corrugated steel sheets 0.35mm thick as shown with attached design, complete job with anti rust paint and final paint	LS	1		0
11.2	supply materials and fabricate vehicles parking shed 12 x 5 Meter, frame rectangular pipes 5x10cm, 4x8cm for grids, 3" GI pipe for poles (3 meter H) frame, roof of CGI 26 gauge on top with zero leakage, water level 10% to the outer area, complete job with anti rust paint and final paint	LS	1		0
12	FRESH WATER (ALL BUILDING)				
12.1	Provide materials and dig, lay & extend 3/4 , 1/2inch PPR fresh water pipe line to serve all new/exist toilets and kitchens from tanks line, with all required fittings, taps & valves complete job. The rate includes provision of pipes and all needs/ requirements to implement the job properly.	LS	1		0

12.2	Supply and installation of 2000 liters (HDPE) water tank on sand bed at roof, complete job with Base and connections	No.	1		0
12.3	supply and installation of automatic water pump 1HP complete with wiring and connections	No.	1		0
13	WASTE WATER/DRAINAGE (ALL BUILDING)				
13.1	Excavation for septic tank	M ³	30		0
13.2	Supply and installation of ready Pre-cast Septic tank: 3.0X4.0X2.5 Meter , walls of R.conc. lining with two separation walls in middle, C/S plaster with the ratio 1:3, Bed and cover R.conc with two manhole opening and steel covers .45cm on opposite corners and gas pipes 4inch dia, painted with leaking proof using damp liquid bitumen material 3 coats, rate include all connections	LS	1		0
13.3	Supply & install 2" & 4" U.P.V.C return/waste pipes, as appropriate, for all sanitary fittings up to soak away main line, with bobbins, nails etc., include all branches, elbows, bends, tees, plugs, union, clips, etc. including making holes in walls& floors & cutting trenches in any soil or through concrete or masonry, as per specifications. Rate to include all required materials	LS	1		0
13.4	Supply & Build 45x45 cm manholes line throw all toilets to septic tank, build from bricks and cement mortar and concrete benches, smooth with 1:3 cement to sand paste, cover with good quality cast-iron manhole cover, to the satisfaction of the Engineer. Rate to include all needed work and materials to connect to network perfectly	LS	1		0
13.5	Ditto but gully- traps 30X30 cm	LS	1		0
14	UNSEEN				
unseen works					
14.1	Miscellaneous (2.5%)	LS	1		0
SUB TOTAL - SECTION B					\$ -
Section C - Finishing the Second Floor of the RSD Building					
No.	DESCRIPTION	UNIT	QTY	UNIT Price (USD	TOTAL PRICE (USD)
1	MOBILIZATION				
1.1	Mobilization of labor, mobile workshop to be used for fixing maintaining and repairing of any kind of work such as steel, carpentry ...etc.	JOB	1		
2	SITE CLEARANCE				
The contractor shall exercise due care to avoid damages to existing structure and facilities					
2.1	Dissemble of fittings where works required, and re-fix fittings after works complete	JOB	1		
2.2	Clearing the site after completing the whole Job and before handover.	JOB	1		
3	NEW PARTITIONS: (2ND FLR)				
3.1	Build new brick walls to create zones / offices (as shows with attached drawings) build with red bricks thick of 20cm, with C/S 1:5 mortar, rate includes all materials, labor and all related works	M ²	360		
3.2	Supply materials and Plaster new walls/Partitions, includes sills, door sills and corners, smooth plaster with C/S (1:6), rate includes materials, labor and all related works	M ²	570		
3.3	Supply materials and Plaster ceiling, includes sills and corners, smooth plaster with C/S (1:6) rate includes materials, labor and all related works	M ²	170		
3.4	Supply and Apply quick drying prime (Suitable for interior walls) one coat of bomastic and two coats to make the surface of walls adhesive to receive new paint.	M ²	420		
3.5	Supply and Apply paint (suitable for interior walls) 2 layers of paint (selected colors) for all internal walls, rate includes all materials and related works	M ²	565		
3.6	Supply and Apply paint (suitable for interior ceilings) 2 layers of paint (selected colors) for all internal ceilings, rate includes all materials and related works	M ²	170		
TOILETS					
3.7	Supply materials, prepare/lay internal water network for new toilets/Laundry, using PPR pipes ½" high quality Cold/Hot, and drainage/sewage pipes using PVC pipes 2&4", rate includes all related work	LS	4		
3.8	Supply materials, prepare internal power network, using high quality wires for new toilets, points: water heater, mirror,exaust fan, light, switches, rate includes all related materials and works	LS	2		
3.9	Supply materials and apply damp insulation cement for walls and floors (using damp proof approved materials) rate includes all related materials and works	M ²	6		
3.10	Supply and install new wall tiles 20X50 cm /or approved size, with C/S mortar 1:6 to toilets height of wall, rate includes preparation of wall/removing old tiles and all related works	M ²	60		
3.11	Supply and install floor tiles 20X20 cm design to match wall tiles, with C/S mortar 1:8, for toilets, rate includes preparation all related works	M ²	12		
3.12	Supply and install high quality hand wash basin, flat back white glazed vitreous china wash basin with stand, includes center tap ,with C.I. enamel painted brackets, water connections.	LS	4		
3.13	Supply and install high quality English seat, with C.I. enamel painted brackets, with water hose, as directed by the engineer, rate includes all connections	LS	2		
3.14	Supply, fix wall mirror in toilets of approved type	No.	2		
4	FLOORS WORK				

4.1	Supply and installation of new floor porcelain tiles 60X60cm, <u>white/or selected color clear design</u> of high quality, with C/S mortar 1:6 mix, rate include <u>preparation of floors and all related works.</u>	M ²	170		
4.2	Ditto but for skirting	M ²	16		
5	DOORS & WINDOWS				
5.1	Supply and fix 80 X 220 cm size solid internal door, aluminum made; price to include frame and door, fixing with hinges, locking system etc. <u>Contract should submit the product description/sample prior to purchase</u>	No.	4		
5.2	Supply and fix 100 X 220 cm size solid internal door, import made; price to include frame and door, fixing with hinges, locking system etc. <u>Contract should submit the product description/sample prior to purchase</u>	No.	9		
5.3	Supply and fix Aluminum windows of High quality, price to include frame, fixing with hinges, locking system, mosquito net, etc. <u>Contract should submit the product description/sample prior to purchase</u>	M ²	11		
6	STAIR CASE				
6.1	supply materials and fabricate steel handrail for stair case, frame and grid made of steel, standard height, fixed to stair body, complete job with anti rust paint and final paint	FLIGHT	2		
6.2	Supply and installation of new stair step marble <u>step include step 30cm and rise 15cm</u> , <u>white/or selected color clear design</u> of high quality, with C/S mortar 1:6 mix, rate includes preparation of floors and all related works.	No.	24		
6.3	Supply and installation of new stair landing marble , <u>white/or selected color design</u> of high quality, with C/S mortar 1:6 mix, rate includes preparation and all related works.	M ²	8		
6.4	Ditto but for skirting, 10cm height	ML	17		
6.5	supply materials and fabricate steel roof for stair case, frame and grid made of steel rectangular pipes, covered with Zink sheet, complete job with anti rust paint and final paint	LS	1		
7	ELECTRICAL SUPPLY & EQUIPMENT'S				
7.1	wiring of new structures with internal pipes for electrical fittings, power points 13A, ceiling/wall lights, ceiling fans wires and light switches using 2.5mm wire approved quality, includes the cost of wires, ducts, power points, switches, labor and connection to main distribution board	LS	1		
7.2	wiring of new structures with internal pipes, for A/C units, wiring with 4mm wires of approved high quality and power point for AC connect , price includes the cost of wires, pipes, switches , labor and connection to main distribution board	LS	1		
7.3	Supply and installation of 13A socket of approved quality, wall type, rate to includes wires and labor	No.	30		
7.4	Supply and installation of 60A socket of approved quality, AC type, rate to includes wires and labor	No.	10		
7.5	Supply and installation of led lamp, 4 feet of approved quality (preferred Philips) wall type, rate to includes wires, switches and labor	No.	10		
7.6	Supply and installation of circular 20watt led lamp of approved quality (preferred Philips) ceiling type, rate to includes wires, switches and labor	No.	24		
7.7	Supply and installation of ceiling fan (preferred brand KDK or ORIENT) rate includes wires, switches and related works	No.	8		
7.8	Supply and installation of wall mounted fan, water type Heavy Duty 24-26 inch, Water Mist Fan with water tank of approved quality, rate includes wires, switches and related works	No.	4		
7.9	supply and installation of exhaust fan 30cm of approved type, rate to include all related works	No.	2		
7.10	Supply and installation of smoke detectors ceiling type (preferred battery powered)	No.	8		
7.11	Supply and installation of new Main distribution board with main switch, 3 phase of approved type, with complete set of fuses and connection to main power lines, rate includes all related materials, works <u>Contract Must submit the product description/sample prior to purchase</u>	LS	1		
8	HAVC				
Rate include for supplying, fixing, installation units of approved quality, wiring, power points and switchesetc.					
8.1	Supply and installation of Air condition 18.000 BTU split type (preferred LG Inverter) rate includes all connections, wires complete <u>Contract Must submit the product description/sample prior to purchase</u>	No.	8		
9	ROOF TREATMENT				
Rates include labor, materials, and all related works, the roof will be tested by water before receiving acceptance					
9.1	Supply materials and apply roof leaking proofing using damp roof liquid bitumen material, Thickness 3mm and installed by applying 3 layers by brush <u>after cleaning the roof from dust and organic objects.</u>	JOB	1		
9.2	Supply materials and install leaking proofing roof top cover using cement, sand and needed materials for proofing Thickness 100 -150mm according to water drainage directions, 150-160mm in middle of roof, cleaning the roof from dust and organic objects.	JOB	1		
9.3	supply materials and fix rain water drainage pipes (from sides) of building using 4' PVC pipes	JOB	1		
10	EXTERNAL ELEVATIONS (ALL BUILDING)				
10.1	Supply materials and build/Plaster new walls shapes to create designed elevation, include sills, corners, steel grills as shown with attached design, rate includes materials. labor and all related works.	LS	1		

10.2	Supply and Apply paint (suitable for exterior walls) 2 layers of paint (selected colors) for external building elevations, rate includes all materials related works	LS	1		
11	FRESH WATER (ALL BUILDING)				
11.1	Provide materials and dig, lay & extend 3/4 , 1/2inch PPR fresh water pipe line to serve all new/exist toilets blocks and kitchens from tanks line, with all required fittings, taps & valves complete job. The rate includes provision of pipes and all needs/ requirements to implement the job properly.	LS	1		
11.2	Supply and installation of 2000 liters (HDPE) water tank on sand bed, complete job wit base and all water connections to/from line.	No.	1		
12	WASTE WATER/DRAINAGE (ALL BUILDING)				
12.1	Excavation for septic tank	M ³	30		
12.2	Supply and installation of ready Pre-cast Septic tank: 3.0X4.0X2.5 Meter , walls of R.conc. lining with two separation walls in middle, C/S plaster with the ratio 1:3, , Bed and cover R.conc with two manhole opening and steel covers .45cm on opposite corners and gas pipes 4inch dia, painted with leaking proof using damp liquid bitumen material 3 coats, rate include all connections	LS	1		
12.3	Supply & install 2" & 4 "U.P.V.C return/waste pipes, as appropriate, for all sanitary fittings up to soak away main line, with bobbins, nails etc., include all branches, elbows, bends, tees, plugs, union, clips, etc. including making holes in walls& floors & cutting trenches in any soil or through concrete or masonry, as per specifications directed and to the satisfactory of the engineer. Rate to include all required materials	LS	1		
12.4	Supply & Build 45x45 cm manholes line throw all toilets to septic tank, build from bricks and cement mortar and concrete benches, smooth with 1:3 cement to sand paste, cover with good quality cast-iron manhole cover, to the satisfaction of the Engineer. Rate to include all needed work and materials to connect to network perfectly as directed by the engineer	LS	1		
12.5	Ditto but gully- traps 30X30 cm	LS	1		
13	UNSEEN				
unseen works					
13.1	Miscellaneous (2.5%)	LS	1		
SUB TOTAL - SECTION C					\$ -
TOTAL (A +B +C) in USD					\$ -

Validity of the offer:

Prices Quoted are exclusive of VAT:

Delivery Time (Days) after PO date:

Kindly provide:-

Date:-

Name:-

Signature:-

In the Capacity of:

Duly authorised to Sign the Bid for and on Behalf of:

Official Stamp: